

Application for the Issue of A Validation Permit or PNG Flight Crew Licence Issue

For Foreign Pilot Licence Holders Only

Notes for applicants

1. Use a separate form for aeroplane, or helicopter licence or Validation Permits. (AC 61-1 for further information)
2. **Aviation English Language Proficiency Assessment Credit** - Mandatory in PNG after 01 January 2016
3. The individual licence holders who wish to have their licence details verified and released to CASA PNG should submit the appropriate verification authorisation form together with the associated fee to the foreign Authority who issued their foreign licence
4. CASA will not accept a foreign licence issued by States NOT listed under CAR Part 61.13(a). Applications submitted with such foreign licences will be rejected. In such instances the Operator or Employer should write directly to the Director seeking an Acceptance of the licence and obtain evidence of acceptance of such licence from the Director.

1. Personal Details

CASA PNG Client / Licence Number:		Date of Birth:		Title:	
Last Name:		Given Name(s):			
Country of Birth:		Nationality:			
Address for Service - Civil Aviation Act, s48, requires applicants to provide an address for service in PNG (i.e. physical address) and to promptly notify the Director of any changes					
Phone:	()	Mobile:	()		
Fax:	()	Email:			
Postal Address					
Phone:	()	Mobile:	()		
Fax:	()	Email:			

2a. Licence applied for/being validated

(Please tick appropriate boxes)

Aeroplane <input type="checkbox"/>	Helicopter <input type="checkbox"/>	Validation Permit
Private Pilot (PPL)	<input type="checkbox"/>	<input type="checkbox"/>
Commercial Pilot (CPL)	<input type="checkbox"/>	<input type="checkbox"/>
Airline Transport Pilot (ATPL)	<input type="checkbox"/>	<input type="checkbox"/>

2b. Validation Permit

(Please tick appropriate boxes)

<i>Mandatory section for VP applicants. Please fill and tick the appropriate boxes.</i>	Aircraft types to be flown		
	Type Rating training required	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Specify VP "Start Date"	/	/
	Type of Operation	IFR Ops <input type="checkbox"/>	<i>PNG Air Law & IR Law exams required</i>
	VFR Ops <input type="checkbox"/>	<i>PNG Air Law exam required</i>	

3. Fees

Fees: Kina-incl (GST)	Licence Issue Fee	PGK	Account Details	
<i>VP - K330.00</i>	Rating Issue Fee	PGK	Bank:	ANZ (PNG) Limited
<i>PPL - K110.00</i>	Total Fee	PGK	Acc. Name:	CASA Surveillance Account
<i>CPL - K330.00</i>	Name on CASA Receipt:		Acc. Number:	11637390
<i>ATPL - K550.00</i>	CASA Receipt Number:		BSB:	018-911
			Swift Code:	ANZBGPX

CASA accepts EFTPOS, direct deposits and electronic transfers. Unless the full fees are paid, applications will not be accepted.

4. Fit & Proper Person Declaration

THE INFORMATION SOLICITED HEREIN IS REQUIRED PURSUANT TO SECTIONS 49 AND 50 OF THE CIVIL AVIATION ACT 2000 (as amended), WHICH

Have you previously had an application for an aviation document rejected or have you been the holder of an aviation document which has been suspended or revoked (other than a licence that has been superseded by a replacement or a high licence)? Yes No

If answering "Yes", please give details

(a) Have you been convicted in any court of law of any transport safety offence in the last five years or are you presently facing charges for a transport safety offence?

(b) Have you been convicted of any criminal charges or are you presently facing charges for any criminal offence?

(c) Have you any history of physical or mental health or serious behavioral problems?

**if answering "Yes" to question a, b, or c above, please provide details on separate sheets enclosed in a sealed envelope marked "Confidential, Director, Civil Aviation Safety Authority".*

The provision of false information or failure to disclose information relevant to the grant or holding of an aviation document constitutes an offence under Section 283 of the Civil Aviation Act 2000 (as amended) and is subject, in the case of an individual, to imprisonment for a term not exceeding 12 months or to a fine not exceeding K25,000 or both.

Applicant's Signature: _____ **Date:** _____

I hereby certify that this declaration and the enclosed copies of my personal documents are authentic and that the information shown on them is true and correct.

Consent to Disclosure

I authorise the Civil Aviation Safety Authority of Papua New Guinea (CASA PNG) to use the information concerning me on this form or attached hereto for any purpose required or authorised by law.

I further authorise such information to be disclosed by CASA PNG to any person who requires such information to carry out any function as lawfully directed by CASA PNG under the Civil Aviation Act 2000 (as amended) or other such purpose permitted by law.

Applicant's Signature: _____ **Date:** _____

5. Applicant's Checklist

		Office Use
<i>Please ensure all documents are enclosed. Applications which are incomplete or lacking any required documents will be returned.</i>	1. Cover Letter from Operator/Company/Employer demonstrating 'need'	<input type="checkbox"/>
	2. Copy of current overseas flight crew licence (including FRT0 rating/licence)	<input type="checkbox"/>
	3. Copy of current appropriate overseas medical certificate	<input type="checkbox"/>
	4. Copy of PNG Class 1 medical certificate	<input type="checkbox"/>
	5. Copy of completed PNG BFR and flight experience summary	<input type="checkbox"/>
	6. Copy of PNG flight test report and flight experience summary	<input type="checkbox"/>
	7. Copy of English Language Proficiency assessment	<input type="checkbox"/>
	8. Fees paid & PNG Air Law(s) completed	<input type="checkbox"/>
	9. Copy of current 3 x recent logbook pages	<input type="checkbox"/>
	10. Verification sent from the foreign Authority	<input type="checkbox"/>

Signature: _____ Date: _____
This form constitutes sections 1 and 2 of the PEL internal coordination process

Submit this form to the Personnel Licencing Branch email:

licensing@casapng.gov.pg

Please allow 10 working days (2 weeks) from date of receipt for processing VP applications & 30 working days (6 weeks) from date of receipt for processing PNG FCL applications