



**Reference:**

Car Part 66 Subpart C, Rule part 66.105, 66.107/AC66 Subpart C

P03.V05 "Aircraft Maintenance Engineer Licencing and Rating Procedure"

**Instructions:**

- A completed CASA FPP1 Fit and Proper Person Questionnaire and the fee of K330.00 will need to accompany this form.
- Forward this application form to *(Remember to include a completed CASA FPP form)*

**Personnel Licensing Branch**  
**Aviation Safety Regulation**  
**Civil Safety Aviation Authority of PNG**  
**P.O Box 1941, BOROKO, NCD**

- This document becomes Uncontrolled when Printed.

**SECTION A – Applicant Details**

<b>Client ID:</b>	<input type="text"/>	<b>Surname:</b>	<input type="text"/>
<b>First Name:</b>	<input type="text"/>	<b>Date of Birth:</b>	<input type="text"/>
<b>Address for Service</b>	<input type="text"/>		
<b>Postal Address (if different)</b>	<input type="text"/>		
<b>Email Address:</b>	<input type="text"/>	<b>Mobile No:</b>	<input type="text"/>
<b>Country of Birth:</b>	<input type="text"/>	<b>Nationality:</b>	<input type="text"/>
<b>I am applying for:</b>	<input type="text"/>		

I agree to my name being published and/or listed in electronic media as being the holder of an Inspection Authority.

YES  NO

**SECTION B – Application Requirements**

1. Requirements for AME Licence Issue are contained in **Rule Part 66** and associated **Part 66 Advisory Circulars (ACs)**.
2. For details on Licence issue requirements refer to **AC 66-1 Subpart B Aircraft Maintenance Engineer Licence**
3. All applications must be accompanied by a suitable PTR detailing your experience as required by [AC66-1](#)
4. You must enclose your current licence with this application when applying of an additional category

**SECTION C – Rating(s) applying for**

<i>Please give details of rating(s) applying for, in appropriate category(s). Refer Section 5 Fees – for explanation of fees for various category type ratings on the same aircraft type.</i>	<b>Aeroplane</b>	<input type="text"/>	<b>Electrical</b>	<input type="text"/>
	<b>Rotorcraft</b>	<input type="text"/>	<b>Instrument</b>	<input type="text"/>
	<b>Power plant</b>	<input type="text"/>	<b>Radio</b>	<input type="text"/>
	<b>LTA Aircraft</b>	<input type="text"/>	<b>Components</b>	<input type="text"/>



**SECTION D – Experience And Course Requirements**

AC 66-1  
Experience requirements  
are summarised here.

Refer to AC 66-1 for more  
detailed explanation of  
rating requirements.

Experience must be  
submitted in a suitable  
PTR as required by AC  
65-1 Appendix 5.

Include completed PTR  
with application.

AC 66-1 Course  
requirements summarised  
here. Include copies of  
relevant Course  
Certificates.

AC 66-1 Tech Oral  
requirements summarised  
here. Include copies of  
Technical Oral  
Certificates.

**1. Experience**

A minimum of 6 months practical experience on the type or group of aircraft is required to be completed within the immediate three years before application to demonstrate familiarity and currency.

**Documenting experience – Practical Training Record (PTR)**

CAA has produced an acceptable PTR format in AC 66-1 Appendix 5.

It is not required to use this PTR, but the format of any acceptable PTR should list the specific tasks completed, being countersigned by a supervising LAME, along with details of the dates and the specific aircraft or component. As a guide, a typical group rating PTR page has been included in **AC 66-1 Appendix 5**.

Only experience specific to the rating(s) sought should be included, or highlighted in some way in the PTR. The range and depth of the relevant experience should be readily evident from an assessment of the PTR.

**Rating experience requirements**

Practical experience should comprise a broad cross section of maintenance tasks at both Line and Base (Hangar) Maintenance Levels and should be across all relevant systems (appropriate ATA Chapters) for the category(s) applying for.

Typically, this should include:

- 1) Completing all aspects of a number of line and base level routine inspections;
- 2) For transport category aircraft this should include a minimum of 3 different C level types checks;
- 3) A broad cross section of the following representative tasks on the various aircraft systems;
  - Trouble shooting;
  - Repair;
  - Adjustments and rigging;
  - Component and module changes;
  - Functional/operational checks;
  - Use of special tooling and test equipment.

Reference should be made to AC 66-1 Appendix 4 that lists typical tasks by aircraft systems.

**Group & Type Rating PTR** (format example in AC 66-1 Appendix 5)

As a guide, typical acceptable practical experience for group ratings should include tasks listed in **AC 66-1 page 13** and **Appendix 4**

**Transport Category Aircraft Type Rating PTR**

Normally developed by the Part 145 Organisation as part their company authorisation procedures, should clearly detail or set out an acceptable cross section of specific tasks across the relevant systems (ATA Chapters) that must be completed prior to the issue of a company authorisation.

May also be developed by a Part 141 aviation training organisation for their type rating courses.

**2. Course Certificates - Type ratings applications**

A course must be:

- a) Conducted by a Part 141 or a Part 145 organisation certificated with the appropriate E1 ratings; or
- b) Conducted by the manufacturer of the applicable aircraft or component; or
- c) Approved by the competent authority of a foreign ICAO Contracting State.

Additionally, courses should:

- a) Be developed/packaged to an industry recognised standard such as ATA Spec. 104 – Level III (Line and Base Level Maintenance), or an equivalent standard;
- b) Cover all the relevant systems (ATA chapters) for the privilege of the category of licence;
- c) Cover the series of aircraft or powerplants that the rating provides privilege for;
- d) Cover a competency assessment element such as a technical oral.

**Continuous or Significant Recent Experience**

If more than 2 years has expired since course completion, the currency of type course may be satisfactory if can show continuous or significant recent practical experience on the type since completion of the course.



**SECTION E - Declaration**

<p><i>The provision of false information or failure to disclose information relevant to the grant or holding of an aviation document constitutes an offence under Section 283 of the Civil Aviation Act 2000(as amended) and is subject, in the case of an individual, to imprisonment for a term not exceeding 12 months or to a fine not exceeding K\$25,000.</i></p>	<p>I declare that to the best of my knowledge and belief the statements made and the information supplied in this application and the attachments are complete and correct.</p> <p><b>Consent to Disclosure &amp; Collection</b></p> <p>I authorise the collection by the Director of Civil Aviation or his delegate (hereinafter referred to as "the Director") from, and the disclosure to the Director by, any person, organisation or government department of any details of my knowledge &amp; compliance with transport safety regulatory requirements.</p> <p>I authorise the Director to use, and disclose, the information obtained about me for any purpose under the Civil Aviation Act 2000(as amended).</p>		
	<p><b>Applicant Signature:</b></p>		<p><b>Date:</b></p>

**SECTION F – Application Checklist**

<p><i>Please ensure all documents are enclosed. Applications which are incomplete or lacking any required documents will be returned to applicant.</i></p>	1. Licence enclosed – <i>(if held)</i>	<input type="checkbox"/>
	2. Fees paid & 2 x passport photos provided	<input type="checkbox"/>
	3. Training Certificates copies supplied	<input type="checkbox"/>
	4. PTR (Practical Training Record) supplied	<input type="checkbox"/>
	5. CV supplied, or Section 3 Experience Overview completed	<input type="checkbox"/>
	6. Fit and Proper Person Questionnaire completed – form CAA FPP1 <i>(Note: Not required for category only application)</i>	<input type="checkbox"/>

**Office Use Only**

<table border="1" style="margin: auto;"> <tr> <td colspan="10" style="text-align: center;">Examinations</td> </tr> <tr> <td rowspan="2" style="text-align: center; vertical-align: middle;">Required Passed</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>										Examinations										Required Passed																					<table border="1" style="margin: auto;"> <tr> <td></td> <td style="text-align: center;"><b>Yes</b></td> <td style="text-align: center;"><b>No</b></td> <td style="text-align: center;"><b>N/A</b></td> </tr> <tr> <td style="text-align: center;">Current Licence enclosed</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> <tr> <td style="text-align: center;">Experience requirement met</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;">Fee correct</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>				<b>Yes</b>	<b>No</b>	<b>N/A</b>	Current Licence enclosed	<input type="checkbox"/>	<input type="checkbox"/>		Experience requirement met	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fee correct	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
										Examinations																																																	
										Required Passed																																																	
	<b>Yes</b>	<b>No</b>	<b>N/A</b>																																																								
Current Licence enclosed	<input type="checkbox"/>	<input type="checkbox"/>																																																									
Experience requirement met	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																																																								
Fee correct	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																																																								
Comments:																																																											
Assessing Officer	Receipt No:	Application No.																																																									