



**CIVIL AVIATION AUTHORITY  
OF PAPUA NEW GUINEA**

***Application For Issue Or Renewal Of A  
Meteorological Service Organisation Certificate CAR Part 174***

**1. Organisation Details**

(a) Legal name of organisation:					
<i>The certificate will be issued in this name</i>					
(b) Trading or Division name:					
(c) Client No: (if known)					
(d) Postal Address: (Address for Service Ref Civil Aviation Act Section 48)					
	Telephone:			Fax:	
(e) Business Address: (if different from above)					
	Telephone:			Fax:	
(f) Your reference:					
<i>(Order number/contact person or other reference)</i>					

**2. Reason for Application – Mark appropriate box**

Initial issue: <input type="checkbox"/>	Renewal: <input type="checkbox"/>
---	-----------------------------------

**3. Questionnaire**

The following questions must be answered for initial issue and for renewal:	Yes*	No
(a) Has the organisation been convicted for any transport safety offence in the last five years or is the organisation presently facing charges for a transport safety offence?	<input type="checkbox"/>	<input type="checkbox"/>
(b) Has the organisation previously had an application for an aviation document rejected or has an aviation document held by the organisation been suspended or revoked?	<input type="checkbox"/>	<input type="checkbox"/>
<i>*If answering "Yes" please provide details on separate sheets.</i>		

**4. Meteorological Service to be provided. (Ref CAR Part 174.3 Definitions)**

Climatology Service: <input type="checkbox"/>	Forecast Service: <input type="checkbox"/>
Information Dissemination Service: <input type="checkbox"/>	Meteorological Briefing Service: <input type="checkbox"/>
Meteorological Reporting Service: <input type="checkbox"/>	Meteorological Watch Service: <input type="checkbox"/>

**5. Senior Persons**

List of Senior Persons and their areas of responsibility (ref CAR Part 174.51 (a) (2)):

**Senior Persons (continued)**


**6. Number of Persons to be employed (Ref CAR Part 174.51(a)(3))**

1-5 <input type="checkbox"/>	6-10 <input type="checkbox"/>	11-50 <input type="checkbox"/>	51-100 <input type="checkbox"/>	>100 <input type="checkbox"/>
------------------------------	-------------------------------	--------------------------------	---------------------------------	-------------------------------

**Declaration**

This application is made for and on behalf of the organisation identified above. I certify that I am empowered by the organisation to ensure that all activities undertaken by the organisation can be financed and carried out to the standard required by the Authority.

Full name of (nominated) Chief Executive: .....

Signature of (nominated) Chief Executive: .....

Date of application: .....

**NOTES:**

- 1. The provision of false information or failure to disclose information relevant to the grant or holding of an aviation document constitutes an offence under Section 304 of the Civil Aviation Act 2000 and is subject, in the case of a person other than an individual, to a maximum fine of K100,000.*
- 2. Legal Name of organisation: A certificate will be issued only to a registered company, a partnership, a sole trader or an incorporated society. For a registered company, submit a copy of the companies office Certificate of Incorporation.*
- 3. For initial issue or for a change of Senior Persons, separate form CAA FPP will need to accompany this application for each of the senior persons nominated in Section 5.*

The completed application together with the fee of K5,000 and supporting documentation, should be submitted to:

Deputy Director – Aviation Safety Regulation  
Civil Aviation Authority  
P O Box 684  
BOROKO  
Papua New Guinea

---

**OFFICE USE ONLY**

1. Received by: ..... 2. Date Received: ..... 3. Receipt No: .....  
4. Job No: ..... 5. Completed by: ..... 6. Certificate issue date: .....

---