



Part 119/136 Compliance Matrix (Maintenance Requirements)

The Rule references in this compliance matrix have been extracted from the Civil Aviation Rules system as the minimum maintenance compliance requirements for an applicant for the issue or renewal of a Part 119/135 Airline Air Operator Certificate.

A completed compliance matrix must be submitted by the applicant both for initial certification and for renewal. Additionally, the certificate holder should maintain an up-to-date compliance matrix to assist with on-going compliance and to support certificate amendment requests.

The purpose of the matrix is to speed up the certification process, ensure every applicable rule requirement has been addressed in the exposition and reduce the cost of certification by the quick location of required policies or procedures in the applicant's exposition manual suite.

All rules have to be complied with, but not every rule has to be addressed in the exposition. At least the following Rules must be included unless they are not applicable to the operation, in which case they should be annotated N/A. The intention of this matrix is to assist rather than instruct the applicant in an initial application or request for renewal. If for your operation, compliance is required with a rule not listed in the matrix, please add it to the list and identify the exposition reference.

This matrix needs to be completed by every applicant for a Part 119/135 Airline Air Operator Certificate and show the exposition pages and paragraph numbers that satisfy the rules in the *Manual References / Applicant's Comments* column. Where the applicant does not meet the rule requirement or deems it not applicable, an explanation should be given in this column. **Please note ticks (✓) are not acceptable.**

The completed matrix should accompany the exposition documents and preferably be included as a component of the exposition manual suite. The applicant may submit a completed matrix in a different format as long as it includes all the rule references identified below; however, there may be additional processing time required by the CASA in cross-referencing requirements.

General Manual Layout

Manual binder: Can the manual be amended easily? (Three- or four-ring binders are preferred: two-ring binders are not recommended as the pages are too easily torn). If permanently bound, do you intend to re-issue at every amendment? This may inhibit frequency of needed amendments.

Electronic exposition: Is the matrix included as part of the file(s)/disc? If so, is it up to date? Have you considered the methods for distributing to the CASA and how you will manage amendments?



Applicant:

**Primary MOC
Number:**

Manuals Submitted:

Rev.:

Dated:

| | Applicant's Comments | CASA Comments (for CASA use only) |
|---|-----------------------------|--|
| Rule Compliance Matrix | | |
| Company Statement page, signed by the Chief Executive | | |
| List of Effective Pages | | |
| Record of Amendments | | |
| Distribution List & copies to be numbered | | |
| Contents Page | | |
| Definitions & Abbreviations (not mandatory) | | |
| On every page, headers and/or footers to include: (a) Company name (b) Name of the manual (c) Effective revision and date of the page (d) Page number | | |
| Index (not mandatory but desirable) | | |



| Rule reference | Manual References / Applicant's Comments | CASA Review & Comments (for CASA use only) |
|---|--|--|
| Part 12 – Notification, Investigation and Reporting of Occurrences¹ | | |
| 12.55(a)(4) | | |
| 12.55(d)(2) | | |
| 12.57(a)(1) | | |
| 12.57(b)(1)-(2) | | |
| 12.59(1) | | |
| 12.59(2)(i) | | |
| 12.59(3) | | |
| 12.103(a) | | |
| 12.105 | | |
| Part 91 – General Operating & Flight Rules | | |
| 91.537 Inoperative Instruments and Equipment | | |
| 91.537(a)(2) | | |
| 91.603 General Maintenance Requirements | | |
| 91.603(a)(1) | | |
| 91.603(a)(2) | | |
| 91.603(a)(3) | | |
| 91.603(a)(4) | | |
| 91.603(a)(5) | | |

¹ Relating to defect incidents, identify in which manual the requirements are met if this has not already been addressed in the main operations matrix 24119/08 or 24119/09.



| Rule reference | Manual References / Applicant's Comments | CASA Review & Comments (for CASA use only) |
|--|--|--|
| 91.603(a)(6) [Part 43 at end of matrix] | | |
| 91.603(a)(7) | | |
| 91.603(a)(8) | | |
| 91.603(b) | | |
| 91.603(c) | | |
| 91.603(d) | | |
| 91.603(e) | | |
| 91.603(f) | | |
| 91.605 Maintenance Programmes and Schedules | | |
| 91.605(a)(1) | Refer section 119.63 below | |
| 91.605(b)(1) | Refer section 119.63 below | |
| 91.605(c) | | |
| 91.605(e)(1) | | |
| 91.605(e)(2)(i)-(iii) | | |
| 91.605(e)(3) | | |
| 91.605(e)(4)(i)-(iii) | | |
| 91.605(e)(5)(i)-(ii) | | |
| 91.605(e)(6)(i)-(ii) | | |
| 91.605(e)(7) | | |
| 91.605(e)(8) | | |
| 91.605(e)(9)(i)-(ii) | | |
| 91.605(e)(10) | | |



| Rule reference | Manual References / Applicant's Comments | CASA Review & Comments (for CASA use only) |
|---|--|--|
| 91.605(f) | | |
| 91.605(g)(1) | | |
| 91.605(g)(2) | | |
| 91.605(g)(3) | | |
| 91.605(g)(4) | | |
| 91.607 Approval of Maintenance Programmes | | |
| 91.607(b)(1) | | |
| 91.607(b)(2) | | |
| 91.607(b)(3) | | |
| 91.607(b)(4)(i)-(3) | | |
| 91.607(b)(5) | | |
| 91.607(b)(6) | | |
| 91.611(a) | | |
| 91.611(b)(1)&(2) | | |
| 91.607(b)(7) | | |
| 91.607(b)(8) | | |
| 91.607(b)(9) | | |
| 91.607(b)(10) | | |
| 91.609 Changes to Maintenance Programmes and Schedules | | |
| 91.609(a) | | |
| 91.613 Operational Flight Checks | | |
| 91.613(a)(1)-(3) | | |
| 91.613(b) | | |



| Rule reference | Manual References / Applicant's Comments | CASA Review & Comments (for CASA use only) |
|---|--|--|
| 91.615 Review of Airworthiness | | |
| 91.615(1) & (2) | | |
| 91.616 Maintenance Logbooks | | |
| 91.616(1) | | |
| 91.616(2) | | |
| 91.617 Maintenance Records | | |
| 91.617(a) | | |
| 91.617(b) | | |
| 91.617(c) | | |
| 91.617(d) | | |
| 91.617(e) | | |
| 91.619 Technical Log | | |
| 91.619(a)(1)-(3) | | |
| 91.619(a)(4)(i)&(ii) | | |
| 91.619(a)(5)-(8) | | |
| 91.619(a)(9)(i)-(ii) | | |
| 91.619(a)(10)-(12) | | |
| 91.619(b) | | |
| 91.619(c)(1)-(4) | | |
| 91.621 Transfer of Maintenance Records | | |
| 91.621(1)-(2) | | |
| 91.623 Retention of Records [Incl. procedures as required by 119.63(10)] | | |



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|---|--|--|
| 91.623(a) | | |
| 91.623(b) | | |
| 91.623(c) | | |
| Part 119 Air Operator – Certification | | |
| 119.51 Personnel Requirements | | |
| 119.51(a)(2)(ii) 119.51(b)(1)(iv) | | |
| 119.51(b)(2) | | |
| 119.51(d) | | |
| 119.51(e) | | |
| 119.59 Continuing Airworthiness Management Organization (CAMO) Procedures | | |
| Maintenance Control Manual Content Requirements 119.75(a)(10) | | |
| 119.59(a)(1) & (2) MCM-Manual | | |
| 119.59(b) List of senior management personnel of nominated for AOC CAMO-includes the Maintenance Controller | | |
| 119.59(c)(1)(i)-(ii) Clear demarcation of duties & responsibilities of AOC CAMO/Maintenance Control Vs CAR 145 MOC organizations | | |
| 119.59(c)(2) CAMO systems and processes to manage continuing | | |



| Rule reference | Manual References / Applicant's Comments | CASA Review & Comments (for CASA use only) |
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| airworthiness | | |
| 119.59(c)(3) CAMO Organization chart | | |
| 119.59(c)(4) Duties and Responsibilities of senior management personnel in 119.59(b) | | |
| 119.59(c)(5) CAMO manpower resources and Training | | |
| 119.59(c)(6) Scope of CAMO | | |
| 119.61(c)(7) Facility & Location of CAMO | | |
| 119.59(c)(8) Outcomes expected of CAR 145 MOC | | |
| 119.59(c) (9)(i) Internal Service Level agreement for AOC holders who have their own CAR 145 MOC. (Refer AC 119-01 Appendix C) | | |
| 119.59(c)(9)(i) Written Maintenance Contract with external CAR 145 MOC for Base Maintenance. (Refer AC 119-01 Appendix C) | | |
| 119.59(c)(9) (ii) External maintenance contract for Line Maintenance & Component | | |



| Rule reference | Manual References / Applicant's Comments | CASA Review & Comments (for CASA use only) |
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| maintenance. (Refer AC 119-01 Appendix C) | | |
| 119.59(c)(10) Brief details of primary CAR 145 MOC contracted by AOC operator | | |
| 119.59(c)(11)(1) Establishing and maintaining aircraft maintenance program | | |
| 119.59(c)(11)(ii) - (iv) Scheduling of aircraft maintenance | | |
| 119.59(c)(11)(v) Maintenance records and documentation | | |
| 119.59(c)(11)(vi) Monitoring of defects, repetitive defects and rectification of defects including deferred defect policy | | |
| 119.59(c)(11)(vii) Aircraft configuration control including management of Modifications and Repairs | | |
| 119.59(c)(11)(viii) Aircraft weight and balance control | | |
| 119.59(c)(11)(ix) Occurrence Investigation and Reporting | | |



| Rule reference | Manual References / Applicant's Comments | CASA Review & Comments (for CASA use only) |
|---|--|--|
| 119.59(c)(11) (x)-(xi) Reliability Monitoring | | |
| 119.59(c) (11) (xii) Airworthiness Directives control and monitoring | | |
| 119.59(c)(11)(xiii) RTS certification | | |
| 119.59(c)(11)(xv) Removing un- airworthy aircraft from service | | |
| 119.59(c)(11)(xvi) Pilot Authorizations | | |
| 119.59(c) (12) Minimum Equipment Lists-Establishing, maintaining and using an MEL | | |
| 119.59(C)(13)(i) 91.619 Technical Logs- Purpose and its contents | | |
| 119.59(c)(13)(ii-(vii) Maintenance records | | |
| 119.59 (c) (14) Airworthiness review process | | |
| 119.59 (c) (15) Preparation of an | | |



| Rule reference | Manual References / Applicant's Comments | CASA Review & Comments (for CASA use only) |
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| aircraft for Certificate of Airworthiness issue | | |
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| | | |
| | | |
| 119.61 Maintenance Programme | | |
| MCM Requirements 119.75(a)(11) | | |
| 119.61(b)(1) | | |
| 119.61(b)(2)(i)-(ii) | | |
| 119.61(b)(3) | | |
| 119.61(b)(4) | | |
| 119.61(b)(5) | | |
| 119.61(b)(6) | | |
| 119.61(b)(7) | | |
| 119.61(c) Role Equipment | | |
| | | |
| | | |
| 119.63 Documentation [as applicable to the maintenance requirements] | | |
| 119.63(b)(1) | | |
| 119.63(b)(2) | | |
| 119.63(b)(3) | | |
| 119.63(b)(4) | | |
| 119.63(b)(5) | | |



| Rule reference | Manual References / Applicant's Comments | CASA Review & Comments (for CASA use only) |
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| 119.75 Air Operator Exposition –Maintenance Control Manual [as applicable to the maintenance requirements] | | |
| 119.75(a)(2) | | |
| 119.75(a)(3) | | |
| 119.75(a)(6) | | |
| 119.75(a)(8) Details of Main Operations Base and Primary Maintenance Base(MOC) | | |
| 119.75(a)(10) | | |
| 119.75(a)(11)-(15) QMS/SMS systems | | |
| 119.75(a)(16) Procedures to amend, control and distribute the MCM | | |
| 119.107 Use of non-PNG registered aircraft under charter, lease or similar air transport commercial arrangements. | | |
| | | |
| Part 136 Air Operations – Helicopters | | |
| 136.603 Responsibility for Airworthiness | | |
| 136.603(a)(1)-(2) | | |
| 136.603(b)(1)-(2) | | |
| 136.605 Condition Monitored Maintenance Programmes | | |
| 136.605(1)-(9) | | |



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|---|--|--|
| 136.607 External Load Equipment | | |
| 136.609 Airworthiness Review | | |
| 136.609(a)(1)-(2) Aircraft Airworthiness Review | | |
| 136.609(b)(1)-(5) Procedure for Aircraft Airworthiness review | | |
| 136.609(d)(1)-(3) Qualification of person to carry out review | | |
| | | |
| Part 43 – General Maintenance Rules | | |
| 43.51(b)(1)-(3) [Appendix A.1] | | |
| 43.51(c)(1)-(2) Pilot Authorisations | | |
| 43.69 | | |
| 43.101 | | |
| 43.103 | | |
| 43.105 | | |
| 43.107 | | |
| 43.109 | | |
| 43.113 | | |
| List any other rules complied with: | | |
| | | |



CASA Use

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This matrix was established using the following Rule Part amendment statuses

| | | | |
|-----|---|-------------|-----------------|
| 12 | Accidents, Incidents, and Statistics | Amendment 2 | 01 October 2010 |
| 43 | General Maintenance Rules | Amendment 2 | 01 October 2010 |
| 91 | General Operating and Flight Rules | Amendment 2 | 01 October 2010 |
| 119 | Air Operator - Certification | Amendment 1 | 01 October 2010 |
| 135 | Air Operator – Helicopters and Small Aeroplanes | Amendment 2 | 01 October 2010 |

Other rules or advisory circulars referred to during the assessment by Inspector