



Form CAA 21-08-SUSPECTED UNAPPROVED PARTS REPORT

Refer to page 2 for instructions on how to complete this form.

1. Date the Part Was Discovered:		2. Part Name:	
3. Part Number:		4. Part Serial Number:	
5. Quantity:	6. Assembly Name and Number: Name: Number:	7. Aircraft Make & Model: Make: Model:	
8. Name, Address, and Description of the Company or Person Who Supplied or Repaired the Part:			
Name:		Street Address:	
City:	State:	ZIP Code:	
Country:		Phone Number:	
Check One of the Following Applicable to the Company or Person Who Supplied or Repaired the Part:			
<input type="checkbox"/> AOC – Certificate #	<input type="checkbox"/> Supplier		
<input type="checkbox"/> AME License #	<input type="checkbox"/> Production Approval Holder		
<input type="checkbox"/> MOC– Certificate #	<input type="checkbox"/> Manufacturer		
<input type="checkbox"/> Distributor	<input type="checkbox"/> Other		
<input type="checkbox"/> Owner/Operator	<input type="checkbox"/> Unknown		
9. Description of the Issue: (attach additional sheet if necessary)			
10. Name and Address of (the Company or Person) Where the Part Was Discovered:			
Name:		Street Address:	
City:	State:	ZIP Code:	
Country:		Phone Number:	
Check One of the Following Applicable to the Company or Person Who Discovered the Part:			
<input type="checkbox"/> AOC - Certificate #	<input type="checkbox"/> CASA Inspector		
<input type="checkbox"/> AME - Licence #	<input type="checkbox"/> DOT Inspector		
<input type="checkbox"/> CAR 145 MOC- Certificate #	<input type="checkbox"/> Accident Investigation Commission		
<input type="checkbox"/> Distributor	<input type="checkbox"/> Other Government Agency		
<input type="checkbox"/> Supplier	<input type="checkbox"/> Foreign Civil Aviation Authority		
<input type="checkbox"/> Production Approval Holder	<input type="checkbox"/> Owner/Operator		
<input type="checkbox"/> Unknown	<input type="checkbox"/> Other		
11. Date of This Report:			
12. <input type="checkbox"/> Check this box if you request anonymity - Do not complete block 13.			
13. Name and Address of the Reporter:			
Name:		Street Address:	
City:	State:	ZIP Code:	
Country:		Phone Number:	
14. <input type="checkbox"/> Check this box if you request confidentiality.			
15. <input type="checkbox"/> Check this box if you have attached additional information.			

Instructions for Completing CAA Form 21-08, Suspected Unapproved Parts Report

1. Record the date the part was discovered.
2. Record the part name (or a description of the part).
3. Record the part number or identification number of the part.
4. Record the serial number on the part, if applicable.
5. Record the quantity of parts.
6. Record the assembly name and assembly number (where the part was or could be installed).

Record additional part numbers on page 3 or on a blank sheet of paper with the same information. Example:

Part Name: Strut | Part Number: 1234 | Serial Number: 678 | Quantity: 1 | Assembly Name: Main Landing Gear | Assembly Number: 56789X

7. Record the type of aircraft the part was (or could be) installed on.
8. Record the complete name and address of the company or person who produced, repaired, and/or sold the part. Do not list a P.O. Box address unless a street address is not available.

Check the box that describes the company or person and provide the certificate number, if known.

AOC holder - A CASA PNG-certificated company or person who undertakes directly by lease, or other arrangement, to engage in commercial air transportation.	Supplier - A company or person who furnishes aircraft parts or related services, at any tier, to the producer of a product or part thereof.
AME - Aircraft Maintenance Engineer -a person holding a PNG aircraft maintenance engineer licence with airframe and/or powerplant ratings.	Production Approval Holder - A company or person holding one of the following four types of FAA production approvals: production certificate, approved production inspection system, parts manufacturer approval, or technical standard order authorization.
CAR 145 MOC - a certificated maintenance organization.	Manufacturer - The original equipment manufacturer (OEM.)
Distributor - A broker, dealer, reseller or other person or agency engaged in the sale of parts.	Other - Record other type of business.
Owner/Operator - The owner or operator of an aircraft.	Unknown

9. Record a brief narrative stating why you believe the part is not approved. Include a description of the part (improper configuration, suspect marking, different material, etc.), where it was obtained, and what type of documentation was supplied with it.
10. Record the complete name and address of the location where the part was found. Check the appropriate block to reflect the affiliation of the company or person who discovered the part.
11. Record the date the CAA 21-08 is being submitted.
12. Check this box if you request anonymity (do not wish to provide your identity), and do not complete 13 or 14.
13. Record your name, address and phone number, if desired. This information will enable the CASA to contact you for additional information, if necessary.
14. Check this box if you request confidentiality of your personal information recorded in block 13.
15. Check this box if you have provided additional information (photos, invoices, certification statements, etc.)

Forward the completed CAA 21-08, Suspected Unapproved Parts Report, to:

Civil Aviation Safety Authority of Papua New Guinea
Office of the Director, Morea Tobo Road, Six Mile, Port
Moresby, NCD, Papua New Guinea.

An electronic copy of CAA Form 21-08, Suspected Unapproved Parts Report, is available on the CASA PNG website at <http://www.casapng.gov.pg>.

You may complete the form and email it to the CASA PNG Manager Airworthiness directly.
(Note:- As this form is derived from the FAA 8120-11 SUPs report form, you also have the option of automatically emailing a copy to the FAA SUPs program manager directly for their information.)

