

**Part A - Details of the Applicant**

- If you are filling in the form by hand, print neatly with a black or blue ballpoint pen. Some questions contain checkboxes. Please mark ✓ where appropriate. It is in your interest to ensure that the information you provide is both accurate and complete. **Questions marked with an asterisk (\*) are mandatory and must be complete.** It is an offence under Civil Aviation Act 2000 (as amended) section 283 to make false declaration.
- A fee of **K550.00 (GST Inclusive)** must be paid when this form is submitted to CASA PNG.

**Application Type\*** Indicate which of the following applies to you
 Initial Nomination
  Variation to Position
**A1 – Organisation’s Details\***
 Name of Legal Entity\*  Certificate Number\* 
**A2 – Approval Type** – Tick the appropriate box for the approval type held
 CAR Part 144
  
  CAR Part 145
  
  CAR Part 146
  
  CAR Part 119
  
  CAR Part 183

 Others (*State Rule Part*) \_\_\_\_\_
**A3 – Nominated Position\*** - Tick the appropriate box for the relevant position for which you are nominating
 Chief Executive Officer
  
  Engineering Manager
  
  Chief Engineer  
 Personnel Competency & Authorization
  
  Quality Manager
  
  Safety Manager
  
  Maintenance Controller  
 AER
  
  AAR  
 Others (*State Position*) \_\_\_\_\_
Position Title **A4 – Details of Nominated Person\***Full legal name\* Email Mobile Date of Birth 

Gender

 Male Female

Residential Address

Street Suburb Postcode Country **A5 – Experience of Nominated Person\***

Qualifications of the nominated person (attach a separate page if required)





Work Experience of the nominated person (attach a separate page if required)


Relevant knowledge of the nominated person (attach a separate page if required)


Other CASA Approvals currently held by the nominated person (include the name of the organisation) (attach a separate page if required)


**Part B - Information Required under Sections 49 and 50 of the Civil Aviation Act 2000\***

The information solicited herein is required pursuant to sections 49 and 50 of the civil aviation act 2000, which provides for a fit and proper person's test to be satisfied. You are required to disclose any matter relating to your fitness to hold an authorization.

Have you previously had an application for an aviation document rejected or have you been the holder of an aviation document which has been suspended or revoked (other than a license that has been superseded by a replacement or a higher license)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you been convicted in any court of law of any transport safety offence in the last five years or are you presently facing charges for a transport safety offence?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you been convicted on any criminal charge or are you presently facing charges for any criminal offence?	Yes <input type="checkbox"/>	No <input type="checkbox"/>



Have you any history of physical or mental health or serious behavioral problems?

Yes

No

*If you have answered yes to any of the above questions above, please provide details about the dates, actions, charges, convictions and imprisonment in PNG and overseas (attach a separate page if necessary).*

**Part C - Submission Checklist**

CASA PNG requires the following evidence to support your application.

Qualifications of the nominated person

Yes

No

Work experience of nominated person

Yes

No

Relevant knowledge of nominated person

Yes

No

Other CASA approvals currently held by nominated persons

Yes

No

Police clearance

Yes

No

**Part D - Applicant's Declaration\***

*The provision of false information or failure to disclose information relevant to the grant or holding of an aviation document constitutes an offence under Section 304 of the Civil Aviation Act 2000 and is subject, in the case of an individual, to imprisonment for a term not exceeding 12 months or a fine not exceeding K25,000 or both.*

**Declaration**

I hereby certify that to the best of my knowledge and belief the statements made and the information provided in this application form and the attachments are correct. I hereby consent to the disclosure by the Papua New Guinea Police details of any convictions I may have pursuant to this application, to the Director of Civil Aviation Safety Authority.

Name\*

Signature\*

Date\*

You must provide the name/s and signature/s for CASA PNG to accept this application

**What to do now**

Post, fax or email the complete set of documents to CASA PNG using one or a combination of the following, as appropriate:

Postal Address

Civil Aviation Safety Authority of Papua New Guinea  
P.O. Box 1941  
BOROKO, NCD  
Papua New Guinea**This completes your application****Part E - CASA PNG USE ONLY**

*Name and signature of CASA Inspector who assessed this person for the nominated position.*

*Once assessed, a formal letter is to be sent to the nominee.*

Fit and Proper Person

Yes

No

Name

Signature

Date